

Guidelines for Memorial Coffee Hour

When you have a Memorial service for your loved one at St. Demetrios it is customary to host the Coffee Hour following the Liturgy. Here are some guidelines to help you plan.

Important: if there is more than one family simultaneously hosting a memorial coffee hour, they should plan together and coordinate, so as not to duplicate their purchases.

Plan for 300 parishioners, but less during summer.

- 2 lb. coffee
- 1 gal milk (during Lent- nondairy creamer)
- 300 coffee cups (i.e., one per person)
- 300 dishes (desert size is best)
- 300 napkins
- Forks & spoons, if needed, depending on the food being served.
- Sugar/Sugar-substitutes are provided by Philoptochos.
- For children: 2 - 3 gallons of juice drink, Cookies, 100 small juice cups

Food selections may vary depending on Church season (Is it during Lent?) Please bring all items ready to serve on trays, baked and cut. Bring a variety of baked goods - set them on trays or dishes. Bring fresh fruit, cut up and on trays. Cheese should be cut up and served on trays with or without crackers.

All items are expected to be in the Church Hall by 9:30am, to allow the Philoptochos ladies to attend the Liturgy.

Following the Liturgy, there will be a table reserved in the Hall for the Family(s). The Philoptochos Ladies will take care of serving and cleaning up. All serving dishes that were brought should be picked up from the kitchen along with a list of any names of family or friends who provided baked goods that morning. Please mark all dishes for easy identification.

We welcome a donation to the Ladies Philoptochos Society to benefit our many philanthropic ministries. Suggested donations range from \$75 to \$150.

For more information or questions, contact the [St. Demetrios Ladies Philoptochos Society](#) or call the Church office at 440-331-2246.